



Prepared. For Life.™

RECRUITMENT PROMOTIONAL MATERIAL ORDER FORM

For office use:

_____ Templates Created
_____ Templates Approved by DE

Printed on (date): _____

[You can place your order online at http://ocbsa.kintera.org/recruitmentorder](http://ocbsa.kintera.org/recruitmentorder)

Today's Date: _____

Order Placed by: Unit Volunteer District Executive Name: _____

Unit: Pack, Troop, Crew # _____ District: _____

Distribution Location (name of school, church, etc.): _____

RECRUITMENT INFORMATION:

Date Needed: _____ (please allow 1 week for processing)

Meeting Location: _____ Room: _____

Address: _____ City: _____

Date of meeting: _____ Time: _____

For more information contact: _____

Phone: _____ E-mail: _____

Additional information: _____

PROMOTIONAL MATERIALS BEING ORDERED:

Language Requested (please circle): English Spanish English & Spanish

Flyers

- Lion Scouts (Kindergarten) Quantity Needed: _____
- Cub Scouts (Grade 1-5) Quantity Needed: _____
- Boy Scouts (Grade 6+) Quantity Needed: _____
- Venturing (Co-ed age 14+) Quantity Needed: _____

Stickers (Cub Scouts only) Quantity Needed: _____

Invitation Post Cards (Cub Scouts only) Quantity Needed: _____

Fence Banner(s) (max 1 per school) Quantity Needed: _____

Yard Sign(s) (max 2 per school) Quantity Needed: _____

Promotional Material Order Process:

- _____ Schedule a "Sign-up" / Recruitment meeting for your unit and ***order materials at least 2 weeks in advance***
- _____ Contact your District Executive with the meeting information and submit this form with your order.
- _____ Allow 1 week to process your order
- _____ Your District Executive will contact you when your materials are ready to pick up. Distribute flyers to school 1-2 weeks before recruitment date, give postcards to boys to invite their friends, use stickers the day before the recruitment to remind boys during classroom or lunch table talks, hang banners at school or neighborhood.

